



19<sup>th</sup> December 2022

## **CHANGE TO EMAIL ADDRESSES**

Dear Parents, Carers and students,

The purpose of this letter is to inform you that following the Trust's change of name from West Lakes Multi-Academy Trust to Changing Lives Learning Trust on 6<sup>th</sup> December 2022, staff email addresses will be changing on 9<sup>th</sup> January 2023.

Student email addresses, where appropriate, will change at a later date and further information will be communicated in due course.

### **What this means:**

The first section of the email address will remain the same as it is now, and only the suffix, @westlakesmat.org.uk, will change.

For example:

#### **Current email address:**

[contactus@westlakesmat.org.uk](mailto:contactus@westlakesmat.org.uk)  
[admin.arlecdon@westlakesmat.org.uk](mailto:admin.arlecdon@westlakesmat.org.uk)  
[admin.dearham@westlakesmat.org.uk](mailto:admin.dearham@westlakesmat.org.uk)  
[admin.flimby@westlakesmat.org.uk](mailto:admin.flimby@westlakesmat.org.uk)  
[admin.thornhill@westlakesmat.org.uk](mailto:admin.thornhill@westlakesmat.org.uk)  
[contactus.wla@westlakesmat.org.uk](mailto:contactus.wla@westlakesmat.org.uk)

#### **New email address:**

[contactus@changinglives.education](mailto:contactus@changinglives.education)  
[admin.arlecdon@changinglives.education](mailto:admin.arlecdon@changinglives.education)  
[admin.dearham@changinglives.education](mailto:admin.dearham@changinglives.education)  
[admin.flimby@changinglives.education](mailto:admin.flimby@changinglives.education)  
[admin.thornhill@changinglives.education](mailto:admin.thornhill@changinglives.education)  
[contactus.wla@changinglives.education](mailto:contactus.wla@changinglives.education)

Please note that as an interim measure, any emails sent to the current domain '@westlakesmat.org.uk' after the change will automatically be forwarded onto the new email address.

If you have any further queries regarding the change, please do not hesitate to contact your Principal or Headteacher.

Yours sincerely

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